

Residential Application Form

SECTION 1: INTERESTS

I am interested in renting at

KELOWNA Ashton Manor Columbia Manor The Grosvenor
 The Chateau Century Manor

VERNON Alexis Park Manor Morris Manor Windsor Manor

(CHECK ALL THAT APPLY)

I am looking to rent (Does not guarantee availability)

Bachelor suite 1-bedroom suite 2-bedroom suite 3-bedroom suite

(CHECK ALL THAT APPLY)

When are you looking to move in? _____ / _____ / _____
dd mm yyyy

SECTION 2: APPLICANT INFORMATION

MAIN APPLICANT

FIRST NAME*	LAST NAME*	_____ / _____ / _____ dd mm yyyy DATE OF BIRTH*
EMAIL ADDRESS*		() _____ PHONE NUMBER* <small>* REQUIRED</small>

ADDITIONAL APPLICANT(S) MANDATORY WHEN APPLICABLE

* Note: each 18+ applicant is required to complete an application form

FIRST NAME	LAST NAME	_____ / _____ / _____ dd mm yyyy DATE OF BIRTH
EMAIL ADDRESS		() _____ PHONE NUMBER

FIRST NAME	LAST NAME	_____ / _____ / _____ dd mm yyyy DATE OF BIRTH
EMAIL ADDRESS		() _____ PHONE NUMBER

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MINOR APPLICANT(S) MANDATORY WHEN APPLICABLE

_____	_____
FULL NAME	AGE
_____	_____
FULL NAME	AGE
_____	_____
FULL NAME	AGE

SECTION 3: CURRENT RESIDENCE

_____	_____	_____	_____
ADDRESS*	CITY*	PROVINCE*	POSTAL CODE*
		*REQUIRED FOR CANADIAN ADDRESSES	

Check if you currently do not reside in Canada

For how long have you lived at your current home? _____

What is the reason for leaving? _____

Do you rent or own? Rent Own

_____	()
BUILDING MANAGER/LANDLORD FULL NAME (if applicable)	PHONE NUMBER

SECTION 4: PREVIOUS RESIDENCE

_____	_____	_____	_____
ADDRESS*	CITY*	PROVINCE*	POSTAL CODE*
		*REQUIRED FOR CANADIAN ADDRESSES	

Check if this address was not in Canada

For how long did you live here? _____ years.

What was your reason for leaving? _____

Did you rent or own? Rent Own

_____	()
IF RENTED, BUILDING MANAGER/LANDLORD FULL NAME	PHONE NUMBER



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SECTION 5: EMPLOYMENT

CURRENT (OR MOST RECENT) EMPLOYER

EMPLOYER NAME			
ADDRESS	CITY	PROVINCE	POSTAL CODE
EMPLOYER FIRST NAME / / dd mm yyyy	EMPLOYER LAST NAME / / dd mm yyyy	EMPLOYER PHONE NUMBER	
START DATE	END DATE	\$ MONTHLY SALARY	\$ OTHER INCOME

SECTION 6: NEXT OF KIN

NEXT OF KIN

FIRST NAME	LAST NAME	() PHONE NUMBER
RELATIONSHIP TO YOU		

SECTION 7: FORM COMPLETION

TERMS

The applicant certifies that all statements herein are true and correct and by submitting this form in person, electronically or by fax, authorizes the Landlord to contact any references given herein, should the Applicant provide false information the Landlord reserves the right to terminate the Tenancy with 30 days of notice. It is further understood that all information herein remains confidential and will not be released to anyone other than lawful authorities without prior consent of the applicant(s) unless for the following that all information collected may be used for the purpose of application approval, for the purpose of debt collection, to uphold and maintain the rules and regulations of the property and/or to evaluate tenancy. Applicant(s) understands that no representations, promises or agreements as to occupancy, lease or date of possession have been made. The owners, their representatives or duly authorized agents shall not be liable for any loss or damage occurring due to the inability to deliver possession of the premises applied for. If the applicant withdraws this application, or upon acceptance does not take occupancy of the premises, all sums deposited will be retained by the owner as liquidated damages and the applicant shall not acquire any right in, or to said premises by reason thereof. NOTE: I the applicant hereby consent, by submitting this form in person, electronically or by fax, to the landlord or agent, Callahan Property Group Ltd to obtaining a credit information report on myself from a consume reporting agency. I authorize the agencies and other persons to disclose information on me/us to the landlord/agent. The landlord/agent has the right to reject this application.

PRIVACY POLICY

We have collected or may collect personal information relative to your tenancy application or your tenancy if you are selected to rent from us. We will only collect, use or disclose your personal information as required or permitted by the Personal Information Protection Act of BC.

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We collect your personal information for the following purposes:

- to identify and communicate with you;
- to determine your eligibility for tenancy, including requesting credit reports and conducting reference checks;
- to process payments from you or a person authorized by you;
- to accurately record and manage details related to your tenancy;
- to respond to emergencies or provide relevant information to emergency personnel;
- to comply with requirements of any municipal, provincial or federal legislation.

Except where the law allows, we will not collect, use or disclose your personal information unless you have provided us with your consent, which you may subsequently withdraw by notifying us in writing. However, any such withdrawal may not be legally permissible, or may affect an agreement or contract between us. We will keep your personal information secure with access available only to persons we have authorized for any of the above reasons. Where information must be provided to others, we will limit it to that which is required for their particular purpose. We will do our best to ensure that your personal information is accurate and current; therefore, it is important that you contact us with changes to it. You may request access to your personal information and how we have collected, used or disclosed it. Your request must be in writing and detailed enough to allow us to identify you and the information you seek. before responding, we may require you to provide us with proof of your identity in person. depending on the amount of information you request, we may charge you a fee; you should ask us about this when you make the request. before we respond to your request, we are required or permitted by the Act to edit out any information about other people, confidential commercial information or information that is part of an investigation or legal proceeding. To request access to your personal information or ask any questions about our privacy policies or practices, please contact us in writing or by phone or fax.

CONTACT

Callahan Property Group Ltd.

#218 - 1626 Richter Street

Kelowna, BC V1Y 2M3

t. 250.717.3000

f. 250.717.3400

As the applicant, by signing below, I acknowledge I have read, understand and agree to the above Terms and Privacy Policy.

_____	_____	____ / ____ / ____
APPLICANT SIGNATURE	APPLICANT NAME (Print)	DATE